



Protocol for Students with Disabilities Enrolling at Ledyard Charter School

As an alternative public high school deeply committed to helping ALL students achieve their goal to graduate prepared for college or a satisfying career, Ledyard Charter School welcomes students with Individual Education Programs (IEPs).

Based on New Hampshire law, the local school district of residence (i.e., the district in the town where you live) is responsible for provision of special education and related services outlined in your child's IEP. Under federal law, your child is guaranteed a free, appropriate public education in the least restrictive environment. **Your decision to enroll your child in a charter school does not change this right in any way.** Furthermore, the district may not require your child to forego any services in order to enroll in a charter school.

To ensure that your child continues to receive the same or similar special education and related services (e.g., speech therapy, academic support or counseling) they have been receiving at their prior school, we ask that you request a meeting with the district to discuss the transition to LCS and include an LCS staff member in the meeting.

Registering to Enroll at Ledyard Charter School

To facilitate the process and ensure your child continues to receive needed supports, when you register your child to enroll at LCS, we require the following:

- Request transfer of relevant records to LCS
- Complete the attached form granting LCS permission to request any other relevant records from the district of residence
- Provide two pieces of evidence of residency (e.g., drivers license, lease agreement, or utility bill)
- Inform LCS personnel of any meeting with the district to discuss your child's IEP

IEP Transfer Process

- Hold an IEP Team Meeting to review the IEP. Note: The full IEP Team, including the LCS Representative, should attend.
- Evaluate what if any aspect of the IEP will change as a result of the student enrolling in the charter school.
- Determine if services should be provided physically at the charter school to maximize the educational benefit of the support services or if the student should travel to the local district to obtain services in which case, the district will need to schedule transportation and services to ensure this approach does not limit the student's access to the general education curriculum at LCS.

Responsibilities of Special Education Case Manager From The District Of Residence

- Meet with LCS at the start of the school year to review the need for and implementation of the IEP;
- Meet with LCS at the end of each Trimester and completing the NHSEIS Trimester Progress report;
- Monitor of Related Services;
- Drafting of new IEP as warranted; coordinating 3 year re-evaluations;
- Prepare appropriate transition plan that appropriate reflects the student's course of study at LCS, and
- Serve as liaison between LCS, parent and the district.

We look forward to welcoming your child at LCS. By involving our staff with the transition process we can ensure your child continues to receive the special education and related services that will help them be successful.